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13th November 2020

Dear Parent/Carer,

After our first year bubble closure this week, we have evaluated our procedures and need to ensure rapid communication is the key. Our concern is that if any member of the school community should have a positive COVID test result over a weekend, we would need to know before Monday morning, to follow the strict Government guidelines. To enable this we have an email address that can be used for this purpose ONLY.

So if your child should have a positive COVID test result on a Saturday or Sunday morning please email and attach screen shot of the test result (as Public Health England require this) to:

COVIDupdate@pinchbeckeast.lincs.sch.uk

We will then need to contact you and ask you the questions below:

Crib sheet for questions when informed to a positive COVID test in school

- When did your child first have the symptoms? (Or are they asymptomatic?)
- When was their test?
- When was the last time that they were in school?
- What bubble are they in?
- Can you send an email of the screenshot of the positive test result to school now please?
- Do you attend the school childcare provision?
- What advice did you get from the NHS?

We recognise that these are challenging times and we will continue to work together to ensure we keep our whole school community as safe and well as we can.

With warm regards,

Mrs Teeny Vayro
Head of School